

GRAVENEY with GOODNESTONE PARISH COUNCIL

**Minutes of the Ordinary Parish Council Meeting held at The Village Hall, Graveney,
on Monday 11th June 2018 at 7.30pm**

Present: Cllr Alan Stewart (Chair), Cllr Roger Mitchell (Vice-Chair), Cllr Clare Boggia, Cllr Teresa Bowles, Cllr Lesley Lound, Bex Ratchford (Clerk), Cllr George Bobbin (SBC) Public: 0

25. Apologies for absence

Apologies were received from Cllr Wilkinson and Cllr Bowles (SBC & KCC).

26. Declarations of interests

Cllr Mitchell declared an interest in agenda item 34a as the applicant.

27. To approve the minutes of the meeting held on 14th May 2018

The minutes were **agreed** as an accurate record of the meeting and were signed and dated by the Chair.

28. Matters arising (for information only)

a. Action 6a: the contractor has raised a query over the siting of the bin. It was **agreed** that it could be mounted on a tree or a post and to let the contractor decide on the best location.

Action 28a: Clerk to purchase and inform contractor,

b. Action 6b: the work on the bus shelter has been partially completed.

c. Action 6c: sign collected.

d. Action 6g: KCC contacted.

e. Action 8: KALC contacted, agenda item 30.

f. Action 9h: Privacy Notice published and newsletter distribution now GDPR compliant.

g. Action 11: agenda item 31.

h. Action 12: details of funding sent.

i. Action 13: responses sent as required.

j. Action 14: membership renewed.

k. Action 15: membership applied for.

l. Action 16a: the appointment of a DPO is not obligatory. It was **agreed** not to appoint a DPO. Registering with the ICO may be required but guidance is a little unclear. It was **agreed** to register with the ICO. **Action 28l: Clerk to register.**

m. Action 16b: signed up for free aerial photography data.

n. Action 16c: Cllr Stewart is available; conference booked.

o. Action 17c: AGAR published and Certificate of Exemption returned to PKF Littlejohn.

p. Action 20: link sent.

q. There is no update on the road surfaces at Brenley Corner. It was **agreed** to ask Helen Whately MP to chase this. **Action 28q: Clerk to contact Helen Whately MP.**

29. Crime Report

There has been a huge increase in crime in the area, most of it anti social behaviour and violent crime, although none in Graveney or Goodnestone. There appears to be a new PCSO. It was **agreed** to ask a representative from the police to attend the next meeting. **Action 29: Clerk to contact the police.**

30. Cleve Hill Solar Park

An update from GREAT was read out (see attached). KALC recommended engaging the services of a planning consultant to assist with general advice as required on an ad hoc basis or with drafting a response to the consultation for the PC to consider. This would take an estimated two to three days at a cost of £450 per day. It was **agreed** to engage Lindsay Frost for up to three days'

work to prepare a draft response taking into account local and national planning policy, up to a maximum of five days if necessary. It was **agreed** that Cllr Stewart would liaise with Mr Frost and GREAT to ensure all necessary information is included in the response. It was **agreed** to apply to the Trust for help with the cost of this. **Action 30: Clerk to contact Mr Frost, Cllr Stewart to liaise and clerk to apply for funding.**

31. Streetlighting

An update had been provided from Streetlights. Due to a computer error, some work (to columns 8,9 and 12) has been paid for but not completed. It was **agreed** to chase this work and request the disconnection of lights 4 and 10, which will be done free of charge. **Action 31: Clerk to contact Streetlights.**

32. Correspondence

All correspondence was noted.

- a. Cllr Stewart has responded to some surveys.
- b. The closure of the A251 is due to start on 21st July.
- c. The clerk will attend the Rural Transport seminar if possible. **Action 32c: Clerk to book seminar.**

33. Finance

- a. The financial statement and bank reconciliation were reviewed and accepted.

Account	Balance as of 31/05/18
Current Account	4627.07
Reserve Account	4019.10
Total	8,646.17

- b. The Internal Audit Report was not yet available.
- c. A recent bill from SSE was higher than expected due to computer error. The extra payment should be reimbursed in the near future.
- d. Payments were **agreed** as follows:

Ref	Payment	Net	VAT*	Total
S/O	Bex Ratchford – salary and office rental			
D/D	SSE – footway lighting (May)			
100553	Bex Ratchford – expenses (stamps and ink)	23.96	-	23.96

* VAT to be reclaimed

34. Planning

- a. 18/502512 – The Nurseries, Seasalter Road – demolition of existing dilapidated structures and erection of a new 3 bedroom dwelling with associated garaging/workshop and drive. Cllr Mitchell left the room for this item. No notification or paperwork had been received from SBC and although some cllrs had been able to view the application online, it was **agreed** that seeing the paper plans was crucial. It was **agreed** to discuss the application at the next meeting and to contact SBC to request formal notification and paper plans and ensure comments made after 9th July would be accepted. **Action 34a: Clerk to contact SBC.**
- b. Monks Hill Farm Showground Licensing application – it was **agreed** that Cllr Stewart would attend the hearing and speak on behalf of the parish council. There was some confusion over the time of the hearing. **Action 34b: Clerk to establish correct time of hearing, pass on all necessary paperwork and Cllr Stewart to attend hearing.**

35. Report from Graveney & Goodnestone Trust

A meeting has been held and a grant awarded to GREAT. The accounting bill has been paid.

36. Reports from Parish Councillors

a. Cllr Bowles: cars are parking outside the pub which will make it difficult for trailers to get through. The verges are getting very overgrown, which causes problems with sight lines.

Action 36a: Clerk to write to KCC re verges and hedges.

b. Cllr Boggia: queried what was happening with area next to the Four Horseshoes. It was **agreed** that the clerk would write to the new owners, welcoming them to the village and enquiring.

Action 36b: Clerk to write. It would be good to get together a group to make the village look nice.

c. Cllr Lound: there is a vehicle counter in Homestall Lane. There have been lots of lorries in the village recently.

37. Reports from Borough and County Councillors (if present)

Cllr Bobbin reported that the members' grants application scheme is now open.

38. Any other business (for information only)

A report from the Footpath Warden was read out. The bench at the village hall has been damaged.

It was **agreed** to ask if had been reported and ask if it was repairable. **Action 38: Clerk to enquire.**

39. Staffing matters

The clerk left the room for this item. It was **agreed** that the clerk would progress to SCP18 and the office allowance would be increased to £25 per month, effective from 1st April 2018. **Action 39:**

Cllr Stewart to inform clerk and Cllr Mitchell to prepare paperwork for the bank.

40. Close of meeting

The meeting closed at 10.09pm.

The next meeting will be held on Monday 9th July 2018 at 7.30pm.

Signed..... Date.....